

IOM Mission – Sierra Leone

ANNEX A - Terms of Reference

Introduction
<p>The International organization for Migration (IOM) is implementing a series of regional and global programmes having as one of the main objectives the implementation of Assisted Voluntary Return and Reintegration (AVRR) actions in a flexible, efficient, and using a case-management approach.</p> <p>In line with this area, IOM announces this Call for Expression of Interest (CEI) to select interested Applicants, hereinafter referred to as the “Implementing Partner(-s)” for further implementation of IOM activities in the framework of the Migrant Protection, return and reintegration programme – Sub-Saharan Africa (MPRR-SSA). In the framework of the IOM seeks to engage non-governmental, governmental, private entities, and TVET institutions in Freetown and other districts across Sierra Leone to create more opportunities for returned migrants to enhance their skills, build resilience and drive their economic, personal and social development.</p>
Background
<p>IOM Sierra Leone is currently implementing a project supporting returning migrants during their reintegration process by ensuring that they receive an integrated support – economic, social, psychosocial - meant to ensure the sustainability of this process.</p> <p>Project Title: Migrant protection, return and reintegration programme for Sub-Saharan Africa (MPRR-SSA)</p> <p>Donor: EU DG INTPA - International Partnerships</p>
Objective
<p>Overall objective:</p> <p>To contribute to the protection of vulnerable and stranded migrants, including through assisted voluntary return, and to their sustainable reintegration within Sub-Saharan Africa.</p> <p>Specific objective:</p> <p>Outcome 2. Returning migrants are supported in their reintegration process through individual reintegration support in countries of origin in Sub-Saharan Africa</p> <p>Output 2.2: Migrants benefit from individual reintegration support in their country of origin, in all aspects of reintegration (social, economic and psycho-social)</p>
Proposed interventions
<p>To support returning migrants and ensure a sustainable reintegration process IOM is aiming to enhance their skills and increase their employability by cooperating with non-governmental,</p>

governmental or private sector entities to organize, manage and deliver Technical Vocational Educational Training (TVET) and provide start-up kits for returning migrants. The objective of this intervention is to enhance skills of trainees and increase their employability within the labour market, as well as equip them with the necessary items to ensure their livelihoods.

To this end, IOM is aiming to train up to **276 returnees** which will be selected through an established screening process (in agreement with IOM). The duration of each training curriculum is up to 4 months (maximum 100 working days) and should not exceed 6 hours per day. Training shall be generally provided during morning hours and shall end after lunch.

All trainings shall include:

- The provision of participants screening prior of the commencement of the training to assess their level of skills and professional inclinations.
- A toolkit/training materials to support the trainees during their learning process and for practicing their skills.
- Life-skills sessions, including basic business knowledge, resume writing, interview skills.

The applicant should submit a comprehensive training proposal that includes:

- The list of trainings and a detailed training work plan for each
- The list of competent trainers (CVs should be included as attachments)
- List of training materials and equipment to be utilized
- Transportation allowances/participants transportation to/from the training
- Coffee breaks
- Details of the toolkit (if applicable) to be provided to graduates on completion of the training
- Details of the training monitoring methodology and tools (participants attendance, trainer's performances, performance appraisal system, final training evaluation)
- Provision of certified training graduation diploma
- Provision of training reports
- Provision of childcare services, whether applicable, by certified educators

Programmes that include apprenticeships, internships, on-the job training, professional mentorship, career planning and guidance are highly desirable.

All the activities shall be implemented with consideration to age, gender, education, aspirations and limitations of beneficiaries.

Overarching Outcomes:

Returning migrants have increased capacity to access employment opportunities available in Sierra Leone and contribute to the development of the local economy.

Expected results
IOM in partnership with the selected partner will provided technical vocational educational training (TVET) to at least 276 returning migrants . This intervention will improve the ability of beneficiaries to access the labour market by increasing their skills in different areas.
Impact
Through described action IOM is looking to provided alternative/additional livelihood activities and increase employment opportunities for returning migrants.
Partnerships and collaboration
The activities will be implemented in close coordination with IOM. The Implementing Partner will work with governmental and non-governmental entities, as well as with local NGOs and local communities.
Proposed timeline:
The activities are to be implemented during an 8-month period.
Qualification and experience
<ul style="list-style-type: none"> • Must be a registered TVET institution. • Must operate in Freetown. Other locations in Sierra Leone are also desirable. • Must submit the current list of training programmes and their duration. • Can be private or public TVET. • Operating in one or more of the following sectors (including, but not limited to): manufacturing good, art&craft, electrical installation, agriculture/agro-processing activities, food processing, hospitality, tailoring, hair and beauty salon, and other related skill requiring activities with the potential to be linked to income generating activities. <p><i>The Applicants that may link the skills' development and vocational training to a pre-identified job placement will have a distinct advantage.</i></p>
Submission of the project proposal
<p>The parties that are interested in this activity must submit the information as outlined below and in the Call for Expression of Interest. Please note that organization must have an operational capacity to start implementation within two weeks of contract signature.</p> <p>Application package:</p> <ol style="list-style-type: none"> 1. Cover letter 2. Implementing Partners General Information Questionnaire (Annex B) 3. Implementing Partner References Checklist (Annex C) 4. Concept Note (Annex D) 5. Budget (Annex E) – covering a period of 8 months 6. Declaration of Conformity for Partners (Annex F)

The Expression of interest must be submitted in English via email at iomfreetown@iom.int quoting the reference number of the *Expression of Interest (EOI)* - **SL/MPRR/September/CEI-01**

Place and deadline for submission of the project

The applications should be submitted by **23:59 on 31 October 2023**.

Questions and clarifications can be asked with maximum 3 days before the application deadline.